



Since 1961.

November 27, 2018

Emma Best
MuckRock News
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Somerville, MA 02144
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RE: FOIA Request No. 19-0008 – NARA Referral NGC18-179 & NGC18-353

Dear Ms. Best:

This is in response to your Freedom of Information Act (FOIA) requests which were referred to the Peace Corps from National Archives and Records Administration (NARA) on October 15, 2018. Specifically, you are requesting, *“Copies of all SF-311 forms submitted to NARA from all agencies for all available years”* and *“Copies of all drafted, submitted or received SF-311 forms produced in the year prior to the receipt of this FOIA request”*.

Peace Corps has thoroughly reviewed 47 pages of responsive records referred by NARA. We are releasing 2 PDF documents, totaling 47 pages to you in full.

If you are not satisfied with this response, you may contact me as the Peace Corps FOIA Public Liaison to discuss it at vburke@peacecorps.gov. Additionally, you may contact the Office of Government Information Services (OGIS) at the National Archives and Records Administration to inquire about the FOIA mediation services they offer if you are unable to resolve any initial disputes with this office. The contact information for OGIS is as follows: Office of Government Information Services, National Archives and Records Administration, 8601 Adelphi Road-OGIS, College Park, Maryland 20740-6001, e-mail at ogis@nara.gov; telephone at 202-741-5770; toll free at 1-877-684-6448; or facsimile at 202-741-5769.

You also have the right to submit an administrative appeal to the appellate authority within 90 business days of receipt of this letter. Please address the appeal to Jeffrey M. Harrington, Associate Director – Management, Peace Corps, 1111 20th Street NW, Washington, DC 20526. An appeal can be submitted by U.S. mail to the

listed address, by fax at 202-692-1385, or by email at foia@peacecorps.gov. Your appeal must include the FOIA request number and a statement explaining the reason for your appeal. Clearly mark "Freedom of Information Act Appeal" on the letter and envelope, email subject line, or the fax cover sheet.

If you have questions regarding this response, please contact Chanel Diggs, FOIA/PA Specialist, at 202-692-1181 or foia@peacecorps.gov.

Sincerely,

Virginia E. Burke
FOIA/PA Officer

Enclosures